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HUNGARIAN UNIVERSITY OF AGRICULTURE AND LIFE SCIENCES

HUNGARIAN UNIVERSITY OF AGRICULTURE AND LIFE SCIENCES
ORGANISATIONAL AND OPERATIONAL REGULATIONS

3rd VOLUME
REQUIREMENTS FOR STUDENTS

3.1. STUDY AND EXAMINATION REGULATION

Annex 4

3.1.4. REGULATIONS ON THE STIPENDIUM HUNGARICUM SCHOLARSHIP PROGRAMME, THE STIPENDIUM HUNGARICUM SPORTS SCHOLARSHIP PROGRAMME AND THE DIASPORA HIGHER EDUCATION SCHOLARSHIP PROGRAMME

Effective from 28 August 2026

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I. INTRODUCTORY PROVISIONS

Pursuant to Government Decree No. 285/2013 (VII. 26.) on the Stipendium Hungaricum Scholarship Programme; Government Decree No. 690/2021 (XII. 8.) on the Stipendium Hungaricum Sports Scholarship Programme and on the amendment of certain government decrees related to the operation of the Stipendium Hungaricum Sports Scholarship Programme; and Government Decree No. 203/2020 (V. 14.) on the Diaspora Higher Education Scholarship Programme and on the amendment of certain government decrees necessary for the operation of the Diaspora Higher Education Scholarship Programme (hereinafter collectively referred to as the Government Decrees), as well as the Operational Regulations of the Stipendium Hungaricum Programme (hereinafter referred to as the SH Operational Regulations), the Operational Regulations of the Stipendium Hungaricum Sports Scholarship Programme (hereinafter referred to as the SHS Operational Regulations), the Operational Regulations of the Diaspora Higher Education Scholarship Programme (hereinafter referred to as the DFP Operational Regulations), and the Implementation Guidelines supporting the institutional implementation of the Stipendium Hungaricum, Stipendium Hungaricum Sports and Diaspora Higher Education Scholarship Programmes (hereinafter referred to as VHÚ), all issued by the Tempus Public Foundation[1], the body responsible for the implementation of the programmes (hereinafter referred to as the Foundation), the Hungarian University of Agriculture and Life Sciences (hereinafter referred to as the University) hereby adopts the Regulations on the Stipendium Hungaricum Scholarship Programme, the Stipendium Hungaricum Sports Scholarship Programme and the Diaspora Higher Education Scholarship Programme (hereinafter referred to as the Regulations), as Annex 4 to the University's Study and Examination Regulations (hereinafter referred to as the SER), as follows.

II. GENERAL PROVISIONS

1. Scope of the regulations

Section 1 (1. §)

(1) The scope of these Regulations shall extend to foreign national students enrolled in Hungarian preparatory language courses, professional foundation courses, summer university programmes, bachelor's, master's, undivided or doctoral programmes at the University who have been awarded a scholarship under the Stipendium Hungaricum Scholarship Programme (hereinafter referred to as the SH), the Stipendium Hungaricum Sports Scholarship Programme (hereinafter referred to as the SHS), or the Diaspora Higher Education Scholarship Programme (hereinafter referred to as the DFP) (hereinafter collectively referred to as the Scholarship Programmes), as well as to the University's organisational units and employees involved in the organisation and implementation of the Scholarship Programmes.

(2) In addition to lecturers employed by the University, persons who provide teaching and examination services under other forms of legal relationship shall also be considered lecturers.

[1] 285/2013. gov.dec. 2.§ (2)

2. Objectives of the Scholarship Programmes

Section 2 (2. §)

(1) The SH was established by the Hungarian Government in 2013 as part of Hungary's policy of opening towards the East and the South. The objective of the SH is to promote the internationalisation of Hungarian higher education in line with the principles of the European Union and the European Higher Education Area, enhance the cultural diversity of Hungarian higher education, strengthen the international relations of Hungary's academic elite, and promote the increasing competitiveness of Hungarian higher education on the international stage. The SH also has important foreign policy and economic dimensions, as the personal and professional ties that international students develop with Hungary contribute significantly to strengthening the country's foreign policy and foreign economic relations. Furthermore, particular emphasis is placed within the SH on promoting the Hungarian language and culture, as some students commence their studies in Hungarian following a one-year preparatory programme.

(2) The objective of the SHS is to provide enhanced support for the studies of foreign national students with internationally recognised sporting achievements at Hungarian higher education institutions—including the opportunity to undertake preparatory studies as specified in Section 80(2)(d) of Act CCIV of 2011 on National Higher Education (hereinafter referred to as the Nftv. Act)—and for their participation in competitive sports within Hungarian higher education and beyond, as well as to promote the development of sports in Hungarian higher education.

(3) The objective of the DFP is to provide enhanced support for the studies of foreign students of Hungarian descent at Hungarian higher education institutions.

III. Organisational Structure and Responsibilities

1. Institutional and Campus Coordinators

Section 3 (3. §)

(1) Within the University, the institutional coordinator is responsible for the implementation of the scholarship programmes, while the campus coordinators and central campus coordinators are responsible for their implementation at the campuses.

(2) The main operational responsibilities of the institutional coordinator are as follows:

a) maintaining contact between the University, the Public Foundation and the ministry responsible for the scholarship programmes;

b) monitoring changes related to the scholarship programmes and informing the campus coordinators and staff members involved in their implementation;

c) coordinating the timely preparation of institutional reports, statements and applications, involving the campus coordinators and the relevant organisational units;

d) maintaining continuous contact with the campus coordinators and the Directorate of Education to ensure that students participating in the scholarship programmes are duly informed;

e) providing information about the scholarship programmes to interested parties;

f) ensuring the operation of a mentoring system to facilitate the integration of students participating in the scholarship programmes, in cooperation with the campus coordinators;

g) organising orientation and intercultural events for scholarship holders at the beginning of their studies, in cooperation with the campus coordinators;

h) cooperating in alumni activities organised by the Public Foundation;

i) providing scholarship holders with counselling and consultation opportunities throughout their studies, in cooperation with the campus coordinators and those involved in the mentoring system;

j) preparing and submitting to the Public Foundation, as part of the institutional report, a list of scholarship holders registered for an active semester, by the deadline specified by the Public Foundation in each semester (by 31 October for the autumn semester and by 31 March for the spring semester);

k) ensuring that student scholarship agreements are generated using the agreement template provided by the Public Foundation, printed in two copies, signed by the Vice-Rector for Education and the scholarship holder, and subsequently uploaded to the DreamApply system;

l) ensuring the operation of a free online mental health counselling service for scholarship holders.

(3) The responsibilities of the campus coordinator are as follows:

a) providing scholarship holders with comprehensive information before their arrival in Hungary and throughout the scholarship period regarding accommodation, visas, social security, obtaining a tax identification number, opening a bank account, student identification cards, the mentoring system and any related changes, and assisting them with administrative procedures concerning student identification card applications;

b) generating bilingual admission decisions for scholarship holders in the DreamApply system (in the case of doctoral programmes, this task is performed by the secretary of the relevant Doctoral School), arranging for their signature by the Vice-Rector for Education (in the case of doctoral programmes, the secretary of the Doctoral School arranges for the signature of the Chair of the Doctoral and Habilitation Council (DHK)), and subsequently sending the decisions to scholarship holders through the DreamApply system;

c) cooperating with the competent Campus Registrar's Office in verifying scholarship holders' eligibility for scholarship payments;

d) supporting the scholarship holder's social integration and integration into university life by actively cooperating with staff members responsible for international student affairs (the Centre for International Strategy and Coordination, the Directorate of Education, other campuses, programme directors, etc.) and students participating in the mentoring programme;

e) assisting scholarship holders with administrative matters related to accommodation and dormitory places, in cooperation with dormitory managers;

f) providing scholarship holders with opportunities for personal counselling and consultation throughout their studies, with the assistance of the mentoring system;

g) informing scholarship holders, during orientation days, about the administrative procedures required at the beginning of the academic year.

(4) Based on information received from the campus coordinators, the institutional coordinator shall inform the Public Foundation in the following cases:

a) the scholarship awardee fails to enrol at the University and/or does not register for courses at the beginning of the relevant semester and does not commence their studies;

b) the scholarship holder needs to extend the duration of their studies for academic or other reasons;

c) the University has approved the scholarship holder's request for suspension of studies submitted to the institution;

d) the scholarship holder initiates the termination of their student status, or their student status is terminated for another reason;

e) the scholarship holder fails to pursue their studies at the University for an extended period;

f) a change occurs in the status of the institution or in the status of the study programmes approved under the institutional application (e.g. discontinuation or failure to launch a programme);

g) the scholarship holder fails to fulfil their academic obligations, or serious behavioural issues arise concerning the scholarship holder (e.g. disciplinary proceedings, police investigations, etc.);

h) the scholarship holder acquires Hungarian citizenship;

i) based on examinations conducted in accordance with the applicable health protocol, the scholarship holder is classified as unfit, temporarily unfit (with the relevant period specified), or temporarily fit for online studies only (with the relevant period specified).

(5) The institutional coordinator, acting on behalf of the University, shall notify the Study in Hungary Directorate (hereinafter referred to as SiH) and initiate the termination of the scholarship holder's scholarship status if the scholarship holder cannot be contacted for a period of 2–3 weeks and is reasonably presumed not to be residing in Hungary. The institutional coordinator shall attach supporting documents (emails, formal notices, etc.) to the notification demonstrating that the scholarship holder has failed to provide clear evidence of their presence in Hungary despite being requested to do so by the University. The institutional coordinator shall also notify the National Directorate-General for Aliens Policing (hereinafter referred to as OIF).

(6) The campus coordinator shall cooperate with the University's designated OIF contact person, who is responsible for submitting the data of scholarship holders participating in scholarship programmes and studying at the University during the relevant semester to the OIF and, for the purpose of issuing social security identification cards (TAJ cards), to the National Health Insurance Fund of Hungary (hereinafter referred to as NEAK) through the Higher Education Information System (hereinafter referred to as FIR)[2].

(7) The University's designated OIF contact person shall submit the documents required for the student to receive social security benefits to NEAK and shall provide the insurance

[2] SH Operational Regulations, Section IV.1.

company with the data necessary for the student's supplementary health insurance coverage, which entitles the student to receive healthcare services in a foreign language.

(8) The responsibilities of the central campus coordinator towards the OIF are as follows:[3]

a) submitting a notification within eight working days concerning:

aa) the interruption or completion of the student's studies;

ab) the student's failure to enrol;

ac) the termination of the student's student status;

ad) the commencement of the students' studies;

ae) the suspension of student status (registration for a passive semester), as the student is not entitled to a residence permit for the purpose of studies in such cases;

b) submitting the list of international students who have accepted the scholarship offer to the competent local office of the OIF.

2. Procedures Following the Establishment of Student Status

Section 4 (4. §)

(1) Upon arrival, the student shall, with the assistance of the campus coordinator, obtain the following documents and submit copies thereof to the competent Campus Registrar's Office within eight days of receiving them:

a) residence permit;

b) tax identification number;

c) Hungarian bank account number;

d) NEK data sheet (for the purpose of applying for a student identification card);

e) accommodation certificate.

(2) To apply for health insurance (TAJ number), the international student shall submit the following documents to the campus coordinator:

a) copy of their passport;

b) copy of their residence permit;

c) certificate of student status;

[3] Pursuant to Section 152(1) of the Btátv., educational institutions are required to notify the immigration authority competent for the location of the institution's registered seat, within eight working days of the occurrence of the relevant event, of foreign students who have commenced, completed or interrupted their studies, failed to fulfil their enrolment obligations, or whose student status has been terminated. The notification must contain the following information:
a) details of the educational institution (name and address);
b) the third-country national's personal identification data and the number of their residence permit or other document authorising residence;
c) the type of student status and the date and manner of its establishment, suspension and termination;
d) the name of the study programme pursued by the student, its form of financing and mode of study, the semesters commenced, the duration of any suspension of student status, and the expected date of completion of the study programme.

d) TAJ number application form;

e) accommodation certificate.

(3) Once the student has fulfilled the requirements set out in paragraph (2), the campus coordinator shall forward the relevant data to NEAK individually for each student, either in person, in paper form or electronically.

(4) The central campus coordinator shall receive the list of TAJ numbers issued by NEAK and record them in the NEPTUN Unified Academic System (hereinafter referred to as the NEPTUN System). The newly recorded data shall be reported from the NEPTUN System to FIR, which shall subsequently transmit the data to NEAK. At this point, the student's TAJ number becomes active, enabling the issuance of their TAJ card. Upon receipt of the TAJ card, the campus coordinator shall hand it over to the student against a signature acknowledging receipt.

(5) To obtain supplementary health insurance providing access to healthcare services in a foreign language, the student shall submit the required documents to the campus coordinator and submit a declaration of consent to the processing of their personal data through the NEPTUN System.

3. Responsibilities of the Directorate of Education Regarding Student Financial Administration

Section 5 (5. §)

(1) The Directorate of Education shall ensure the payment of scholarships and, where students are not accommodated in a dormitory, accommodation allowances to students who have been admitted to and enrolled at the University (thereby establishing student status) and registered for an active semester. The amount of the scholarship payable to each student is determined by Section III.1 of the SH Regulations and Section IV.1 of the DFP Regulations.

(2) By the 10th day of the month following the student's arrival at the University, the Educational Directorate shall arrange for the calculation and processing of the student's scholarship payment for the first month and, where the student is not provided with dormitory accommodation, their accommodation allowance, provided that the student has supplied the University with all the information necessary to initiate the bank transfer.

(3) The University is responsible for the payment of scholarships to eligible students and shall arrange for such payments by the 10th day of each month, except for the first month of the semester. For the autumn semester, payment of September scholarships shall be arranged by 10 October, while for the spring semester, payment of February scholarships shall be arranged by 10 March. Student benefits shall be paid in Hungarian forints.

(4) Scholarships may not be paid in advance. Students shall be entitled to receive a scholarship from the date of enrolment, provided that they habitually reside in Hungary, have active student status and continuously fulfil their obligations as scholarship holders.

(5) The University shall also fulfil its scholarship-related data reporting obligations under Annex 3, Chapter I/B, Point 1(h) of the Nftv. through FIR.

4. Campus Registrar's Office

Section 6 (6. §)

(1) The Campus Registrar's Office, in cooperation with the Department of Neptun and Educational Administration, shall ensure the registration of admitted students in the NEPTUN System and the recording and management of their data.

(2) The student shall be primarily responsible for recording their tax identification number and bank account number in the NEPTUN System and may request assistance from the staff of the competent Campus Registrar's Office.

(3) The Campus Registrar's Office shall ensure the issuance of the certificates and supporting documents to which the student is entitled, in both Hungarian and English.

5. Directorate of University Dormitories and Its Dormitories

Section 7 (7. §)

(1) The Directorate of University Dormitories shall arrange accommodation for students participating in the scholarship programmes, provided that the student requests such accommodation and the University is able to offer a place in one of its dormitories, subject to availability.

(2) The head of the dormitory shall sign the reservation confirmation required for the student's visa application or, in the case of visa-exempt students, the accommodation certificate following the student's arrival, taking into account the provisions of Section 4(1) and (2).

(3) The dormitories shall inform students of the internal dormitory regulations and monitor the presence of students accommodated in the dormitories.

(4) The University shall not provide accommodation for the family members of scholarship holders.

(5) The dormitory shall conclude a dormitory accommodation agreement with each student every academic year, specifying the student's rights and obligations.

(6) By the 30th day of each month, the dormitory shall inform the competent Campus Registrar's Office, through the NEPTUN System, of students moving out of the dormitory.

6. Department of International Academic Programs

Section 8 (8. §)

(1) The Department of International Academic Programs shall make information on the study programmes to be offered in foreign languages by the institutes available on the University's English-language website.

(2) The Department shall assist in publishing the regulations applicable to students in English on the University's English-language website.

7. Directorate of the University Library and Archives

Section 9 (9. §)

(1) The Directorate shall provide participants in the scholarship programmes with access to library services available to students.

IV. ADMISSION PROCEDURE

1. Call for Application

Section 10 (10. §)

(1) The nationwide student application process shall be coordinated by the Public Foundation, while the institutional admission procedure forming part of this process shall be conducted by the University within its own competence, in accordance with the Admission Regulations. Pursuant to Section 36(2), Point 2 of the Organisational and Operational Rules, the admission procedures for the scholarship programmes governed by these Regulations shall be coordinated by the Department of International Academic Programs.

2. Special Provisions Governing the Admission Procedure

Section 11 (11. §)

(1) The following special provisions, differing from those set out in paragraphs (1)–(3), shall apply to the admission procedure for scholarship holders pursuing Hungarian language preparatory studies or bachelor's degree programmes:

a) Scholarship holders who have successfully completed a Hungarian language preparatory programme for higher education may apply, by the specified deadline, for a maximum of two study programmes, one at each of two institutions, corresponding to the field of specialisation of their preparatory studies or bachelor's degree programme.

b) Scholarship holders may continue their studies in the programme to which they have been admitted and which is ranked higher in their order of application preferences. The scholarship status of admitted students shall remain uninterrupted and shall not require a separate decision by the Board of Trustees of the Public Foundation. However, the Public Foundation shall inform the institutions of the allocation of students following the admission procedure.

c) If a scholarship holder is not admitted to any of the study programmes indicated in their application following completion of the preparatory programme, their scholarship status shall be terminated.

V. RIGHTS AND OBLIGATIONS OF STUDENTS PARTICIPATING IN THE SCHOLARSHIP PROGRAMMES

1. Obligations of Scholarship Holders

Section 12 (12. §)

(1) Scholarship holders shall inform the campus coordinator, the competent Campus Registrar's Office and the relevant dormitory staff member of their expected date of arrival by completing the prescribed declaration by the specified deadline. The deadline for arrival in Hungary shall be 10 September for the autumn semester and 10 February for the spring semester. Exceptions to these arrival deadlines may be granted only in duly justified cases, upon submission of a request through the NEPTUN System, which shall be assessed by the Head of the Department of International Academic Programs. Information on the submission procedure shall be provided by the Campus Registrar's Office. The deadline

for submitting such requests shall be 10 September for the autumn semester and 10 February for the spring semester. Following the assessment of the requests, the Department of International Academic Programs shall inform the directors and deputy directors for education of the institutes responsible for the relevant study programmes of the approved requests.

(2) On the first working day following their arrival, scholarship holders shall visit the relevant dormitory staff member in person to arrange their move into the dormitory and the Campus Registrar's Office to finalise the enrolment procedure.

(3) Scholarship holders who fail to arrive in Hungary and establish student status by the deadline specified in paragraph (1) shall forfeit their scholarship. Exceptions shall apply to students whose requests for postponement have been approved by both the Public Foundation and the University, or whose requests for late arrival have been approved by the Head of the Department of International Academic Programs.

(4) Scholarship holders shall present the documents listed in Section 4(1) to the campus coordinator.

(5) If a student intends to leave Hungary for a period exceeding 10 days during the academic year, they shall submit an electronic request through the NEPTUN System in accordance with the provisions of Section III.3.2 of the VHÚ.

(6) Students shall obtain their tax identification number within 30–45 days of their arrival and forward copies of the documents listed in Section 5(1) to the campus coordinator.

(7) Students shall open a bank account denominated in Hungarian forints by the first day of the month following their arrival. Within two working days of opening the account, they shall provide the University with their bank account number and record it in the NEPTUN System.

(8) Scholarship holders shall comply with the obligations set out in the health protocol. They shall undergo a medical fitness examination, which includes the completion of a medical questionnaire, predetermined medical screenings and vaccinations. Following receipt of the information provided by the University, scholarship holders shall register for the medical fitness examination as soon as possible, but no later than within eight days.

   a) If a scholarship holder registers for a second appointment because they failed to attend the examination scheduled following their initial registration, without prior notification or cancellation, for reasons attributable to them, a fee of HUF 5,000 shall be payable for the second and each subsequent registration.

   b) The medical fitness examination shall be conducted by the healthcare provider designated by the Public Foundation. Scholarship holders shall upload the screening results issued by the healthcare provider to the DreamApply system.

(9) Scholarship holders shall habitually reside in Hungary during the study period (including both the teaching period and the examination period, i.e. throughout the semester), in accordance with the following provisions:

   a) Scholarship holders may leave Hungary for a maximum period of ten days per semester without obtaining prior permission from the University.

   b) If the planned stay abroad for private purposes exceeds 10 days but does not exceed 30 days, the scholarship holder shall submit a request through the NEPTUN System. An absence exceeding 10 days but not exceeding 30 days may be permitted only once per study period. The University shall decide on the authorisation of the stay abroad

within its own competence. Requests shall be assessed by the Director of Education, taking into account the opinion of the designated reviewer from the Campus Registrar's Office and, where necessary, after consulting the programme director. If the University does not authorise the travel and the scholarship holder leaves Hungary without the University's permission, the scholarship holder shall be deemed to have breached the scholarship agreement, resulting in the termination of their scholarship status. In such cases, the institutional coordinator shall notify the Public Foundation accordingly, following which the Public Foundation shall issue a decision terminating the scholarship holder's scholarship status, and the University shall terminate the scholarship agreement with immediate effect. Lawful stays abroad not exceeding 10 days, which do not require the University's permission, and stays exceeding 10 days but not exceeding 30 days, which have been authorised by the University, shall not result in the withdrawal of scholarship benefits. Accordingly, scholarship holders shall remain entitled to their benefits during such periods abroad.

c) A stay abroad for private purposes exceeding 30 days within a single study period shall require the University's authorisation and may be approved only on compelling, unforeseeable grounds. Such an absence shall entail the suspension of student status for the relevant semester. In accordance with Section 45(2)(c) of the Nftv., pursuant to Section 19(7) of the Academic and Examination Regulations (TVSZ), and applying Appendix 4 to the TVSZ, entitled Procedures for the Submission and Administration of Requests, the University may, upon the student's request, authorise the suspension of student status for the remainder of an already commenced study period, provided that the student is unable to fulfil their obligations arising from student status due to childbirth, an accident, illness or another unforeseen circumstance beyond their control. In such cases, the student's status shall be suspended from the date of the decision for the remainder of the relevant study period. Consequently, their scholarship status shall also be suspended, and the scholarship holder shall not be entitled to scholarship benefits during this period. If a stay abroad for private purposes unexpectedly exceeds 30 days, scholarship benefits may be paid up to and including the last month in which the scholarship holder was present in Hungary. If the absence occurs during or as a result of a state of emergency, the living allowance may be resumed from the month of the scholarship holder's return.

d) Scholarship holders may undertake one continuous stay abroad per study period, not exceeding 30 days, for the purpose of attending an international conference, completing a professional internship or participating in other research- or study-related activities, while retaining their entitlement to the accommodation allowance and living stipend. Scholarship holders shall obtain the University's prior approval for such travel by submitting a request through the NEPTUN System. The University shall decide on the authorisation of stays abroad not exceeding 30 days within its own competence. Requests shall be assessed by the Director of Education, taking into account the opinion of the designated reviewer from the Campus Registrar's Office and, where necessary, after consulting the programme director.

e) A stay abroad for study purposes exceeding 30 days may also be authorised only once per semester. The scholarship holder's scholarship status shall not be terminated; however, they shall not be entitled to the living allowance or accommodation allowance for the relevant semester. Scholarship holders shall obtain the University's prior approval for such travel by submitting a request through the NEPTUN System. The University shall decide on the authorisation of stays abroad

exceeding 30 days within its own competence. An exception shall apply where the scholarship holder participates in a partial study programme at a Hungarian-owned higher education institution operating outside Hungary (maintained by the Hungarian state or owned by a Hungarian community beyond Hungary's borders). In such cases, on the basis of an interinstitutional cooperation agreement enabling the host institution to receive scholarship holders for partial studies, the tuition fee may be transferred to the host institution operating outside Hungary or converted into a supplementary living allowance for the scholarship holder. Requests shall be assessed by the Director of Education, taking into account the opinion of the designated reviewer from the Campus Registrar's Office and, where necessary, after consulting the programme director.

f) Scholarship holders participating in doctoral programmes may undertake research-related mobility abroad for a maximum of one semester in each of the two phases of doctoral studies. Scholarship holders shall obtain the University's prior approval for such travel by submitting a request through the NEPTUN System. The University shall decide on the authorisation of the stay abroad within its own competence. If approved, the scholarship holder's accommodation allowance and living allowance shall be regarded as mobility support for the authorised period. Other university and student support components associated with the scholarship shall remain unchanged. This opportunity shall not affect the student's right to stay abroad for study purposes for a period not exceeding 30 days during the study period. Requests shall be assessed by the Head of the Doctoral and Habilitation Centre.

g) Dissertation scholarship holders shall be required to reside in Hungary throughout the entire duration of their scholarship. A shorter, continuous stay abroad not exceeding 10 days shall be permitted no more than once per study period. For absences not exceeding 10 days, scholarship holders shall not be required to obtain prior permission from the University and shall remain entitled to their scholarship benefits without any changes. As this type of scholarship is specifically intended to support research activities conducted in Hungary, the obligation to reside in Hungary shall also apply outside the study period. An absence exceeding the permitted 10-day period shall result in the termination of scholarship status.

(10) At the end of each academic year, the University shall verify whether scholarship holders have obtained an average of at least 18 credits over their last two consecutive active semesters (i.e. a total of at least 36 credits during those two semesters). The obligation to fulfil the minimum credit requirement shall also apply to scholarship holders who transfer to the University between semesters. In such cases, the total number of credits obtained at the two institutions during the relevant semesters shall reach at least 36 credits.

a) At the end of the autumn semester, the University shall notify students who have failed to obtain the expected minimum number of credits (18 credits) during that semester.

b) If a scholarship holder fails to obtain the required number of credits, the University shall terminate the scholarship agreement with immediate effect (no later than 22 August), and the Campus Registrar's Office shall immediately inform the scholarship holder by sending the decision on the termination of their scholarship status. In addition to the list of scholarship holders who have failed to fulfil the minimum credit requirement, the institutional coordinator shall forward the termination decisions to SiH in a single compressed file. The Public Foundation shall also notify the affected scholarship holders of the termination of their scholarship status.

c) The minimum credit requirement shall not apply to scholarship holders who commenced their studies before the 2018/2019 academic year, or to those participating in doctoral programmes, professional foundation programmes, short intensive courses, partial study programmes or Hungarian language preparatory programmes.

d) In cases where the requirements concerning the number of credits obtained have not been fulfilled, only the University may submit a request for exemption on equitable grounds, supported by appropriate justification and documentation, addressed to the Director of SiH, by 22 August of each year. If the request is rejected, the University shall terminate the scholarship status of the affected students, and the institutional coordinator shall forward the termination decisions to the Public Foundation.

(11) Applicants receiving another scholarship funded from the Hungarian state budget for the purpose of pursuing studies in Hungary shall not be eligible for an SH, SHS or DFP scholarship.

a) Given that scholarships awarded under the scholarship programmes are intended to support studies in Hungary, scholarship holders may receive funding for a study programme or partial study programme lasting more than 30 days outside Hungary only on condition that their scholarship status is terminated. An exception shall apply to partial studies lasting a maximum of one or two semesters at a higher education institution operating outside Hungary that is directly or indirectly owned by a public interest asset management foundation registered in Hungary, or at a higher education institution beyond Hungary's borders participating in the Makovecz Scholarship Programme, provided that a valid cooperation agreement exists between the sending and receiving institutions (Section III.1, Point 8 of the SH Operational Regulations and Section IV.1, Point 8 of the DFP Operational Regulations). The receiving institution may also be another higher education institution independent of the institution providing the scholarship holder's study programme. The interinstitutional cooperation agreement may also be established by amending an existing agreement.

b) The rights of scholarship holders concerning employment shall be governed by Section 20(5) of Act II of 2007 on the Admission and Right of Residence of Third-Country Nationals.

(12) Scholarship holders whose semester status was active for at least one semester during the relevant academic year shall prepare a report by 15 June of each academic year, providing feedback on their experiences gained through the scholarship programmes. In the case of students participating in partial study programmes and scholarship holders attending short intensive courses, the report shall be prepared upon completion of the scholarship period, in accordance with the following provisions:

a) Scholarship holders shall complete a form on an online platform and submit it to the Public Foundation exclusively in electronic format;

b) The Public Foundation shall make the form available at least one month before the submission deadline each year and shall notify the institutional coordinators on the day it becomes available. The institutional coordinators shall subsequently inform the scholarship holders;

c) The Public Foundation shall send a reminder email to scholarship holders before the deadline for submitting the report;

d) If a scholarship holder fails to submit the report by the prescribed deadline, the monthly living allowance due from September of the academic year following the submission deadline shall not be paid to the scholarship holder for the entire academic year. The Public Foundation shall monitor the submission of reports and inform the University of scholarship holders who have failed to fulfil this obligation. However, failure to submit the report shall not result in the withdrawal of the accommodation allowance or the termination of scholarship status;

e) At the end of the academic year following the missed submission deadline, the scholarship holder shall be given another opportunity to complete the report. If the scholarship holder fulfils this obligation, payment of the monthly living allowance may be resumed. Otherwise, the scholarship holder shall remain ineligible for the allowance;

f) In the case of short intensive courses, the deadline specified in point b) and the provisions of points d) and e) shall not apply.

(13) Scholarship holders shall participate in alumni activities coordinated by the University or the Public Foundation to the greatest extent possible. The University shall inform scholarship holders of central and university-level alumni events.

(14) Scholarship holders shall register in person with their designated academic administrator by 15 October in the autumn semester and by 15 March in the spring semester. Failure to fulfil the in-person registration requirement shall result in the suspension of scholarship benefit payments until the registration has been completed.

(15) When moving out of a dormitory, students shall inform the OIF, the competent Campus Registrar's Office and the Public Foundation of their new residential address.

2. Obligations Concerning the Study of Hungarian as a Foreign Language and Hungarian Culture

Section 13 (13. §)

(1) Scholarship holders enrolled in full bachelor's or master's degree programmes taught in a foreign language (including undivided master's degree programmes) shall, during the first year of their studies under the SH and SHS scholarship programmes, attend the Hungarian as a Foreign Language and Culture 1 and 2 courses (hereinafter referred to as MID) offered by the host institution.

(2) If a scholarship holder fails to fulfil the obligation specified in paragraph (1), the amount of their scholarship shall be reduced. The circumstances and extent of such reductions are detailed in Section III.2.2 of the VHÚ.

(3) The detailed provisions governing the teaching of MID, particularly the scope of students subject to this requirement and the procedures to be followed where scholarship holders fail to fulfil their obligations for reasons beyond their control or where institutions fail to fulfil their teaching obligations, are set out in the VHÚ.

(4) DFP scholarship holders enrolled in study programmes taught in a foreign language shall attend Hungarian as a Foreign Language and Culture courses throughout the entire duration of their studies in Hungary. No later than one year after obtaining their degree, they shall either pass a state-recognised, comprehensive Hungarian as a Foreign Language examination at an accredited language examination centre, at a proficiency level corresponding to the duration of their study programme, or provide evidence of their

Hungarian language proficiency by submitting a document entitled "Certificate of the Results of the Hungarian Language Proficiency Assessment" issued by *KKM Magyar Diplomáciai Akadémia Korlátolt Felelősségű Társaság*. The detailed provisions concerning the language requirements of the DFP are set out in Section III.2.3 of the VHÚ.

3. Scholarship Agreement

Section 14 (14. §)

(1) Student status constitutes the legal relationship between the student and the host institution, which, pursuant to Section 39(3) of the Nftv., is established upon enrolment on the basis of a decision on admission or transfer. The existence of student status is a prerequisite for scholarship status. There is only one exception to this rule: if a scholarship holder continues their studies at a higher level of education from September, their scholarship status shall remain uninterrupted during the summer months between the two study programmes, even if their student status in the previous programme has already been terminated (detailed provisions concerning scholarship agreements are set out in Section III.3.1 of the VHÚ).

(2) The host institution shall conclude a scholarship agreement with the scholarship holder, specifying the rights and obligations associated with the scholarship. The mandatory annexes to the scholarship agreement are the General Terms and Conditions, the scholarship holder's data sheet, the privacy notice and these Regulations. The scholarship agreement templates, as part of the General Terms and Conditions, are annexed to the VHÚ. The content of the scholarship agreement shall also be governed by the following detailed provisions (where a provision is not included in the text of the scholarship agreement, it shall be included in the General Terms and Conditions, which form an integral part of the scholarship agreement):

a) The scholarship agreement shall specify the duration of the study programme as defined in the relevant training and outcome requirements, as well as the duration of professional foundation studies and preparatory studies pursuant to Section 80(2)(d) of the Nftv.

b) The scholarship agreement shall specify the monthly amounts of the living allowance and accommodation allowance, as determined in the Operational Regulations of the relevant scholarship programme, together with the dates, methods and conditions of payment. The University shall be responsible for the payment of the living allowance and accommodation allowance to which the scholarship holder is entitled. These allowances shall be paid to the scholarship holder on a monthly basis. The first instalment shall be paid within 30 days of the scholarship holder's enrolment, provided that the scholarship holder has supplied all the information necessary to initiate the bank transfer (e.g. tax identification number and bank account number).

c) The scholarship agreement shall specify the procedure for transferring to another higher education institution. A change of host institution may be permitted no more than once per level of study, within one calendar year of the commencement of the scholarship period, subject to the submission and approval of a separate request by the scholarship holder. (The procedure is described in Section III.4.3 of the VHÚ.) A request to change the host institution shall not replace the requirement to submit a transfer application to the higher education institution concerned, in accordance with its regulations.

d) The scholarship agreement shall include consent to the processing of personal data.

e) The scholarship agreement shall stipulate that it enters into force on the date on which the scholarship holder establishes student status. Student status is established upon enrolment on the basis of a decision on admission or transfer.

f) The scholarship agreement shall specify the procedures governing the suspension and termination of scholarship status and higher education studies.

g) The scholarship agreement shall specify the rules and conditions concerning the compulsory study of Hungarian as a Foreign Language and Culture. (See Section III.2 of the SH Operational Regulations, Section IV.2 of the DFP Operational Regulations, Section VII.8 of the SHS Operational Regulations and Section III.3 of the VHÚ.)

h) The scholarship agreement shall include the obligation to participate in medical screenings where required by the University or the scholarship programme. SHS scholarship holders shall not be subject to the medical screening requirement; however, they shall fulfil the medical requirements associated with their sports-related obligations.

i) The scholarship agreement shall include the obligation to inform the University and the Public Foundation of any criminal proceedings initiated against the scholarship holder during the period of their scholarship status.

j) In the case of the DFP scholarship programme, the scholarship agreement shall include the obligation for the scholarship holder to fulfil the Hungarian language learning requirements specified in the DFP Operational Regulations by the time of obtaining their degree, but no later than one year thereafter. (See Section IV.2 of the DFP Operational Regulations and Section III.2.2 of the VHÚ.)

k) In the case of the DFP scholarship programme, the scholarship agreement shall include the obligation to undertake community service in support of the local Hungarian diaspora in a country, in accordance with the requirements of the DFP scholarship programme.

(2) The scholarship agreement shall terminate upon the termination of the scholarship holder's student status, unless the student has been transferred to another higher education institution.

(3) If any of the data specified in the scholarship agreement changes, the scholarship agreement shall be amended without delay. The most common circumstances requiring an amendment are as follows:

a) changes to the details of the host institution specified in the scholarship agreement;

b) changes to the scholarship holder's personal details specified in the scholarship agreement;

c) changes to the details of the scholarship holder's study programme (e.g. a change of study programme and/or institution, or a change in the duration of the study programme);

d) an extension of the scholarship period;

e) a change in the expected date of completion of the study programme due to the suspension of studies.

(4) In accordance with the provisions of the scholarship agreement, the scholarship holder shall establish student status at the higher education institution specified in the admission or

transfer decision and maintain such status for the duration of the scholarship payment period.

(5) If the scholarship holder's student status is terminated, no further scholarship payments may be made to them. If the scholarship holder suspends their student status, no scholarship payments may be made, and they shall not be entitled to any scholarship benefits during the period of suspension.

4. Scholarship Deferral and Suspension

Section 15 (15. §)[4]

(1) An applicant who has been awarded a scholarship but is unable to travel to Hungary due to extraordinary circumstances beyond their control may defer the commencement of their scholarship status. Extraordinary circumstances shall mean cases of force majeure that had not arisen at the time of submitting the application. Such circumstances may include, for example, an unexpected illness of the scholarship holder or an extraordinary family event (e.g. the serious illness or death of a close relative). The existence of force majeure circumstances shall be assessed on a case-by-case basis. Students who have already arrived in Hungary and completed their enrolment shall not be eligible to apply for deferral. Deferral may be requested only once, for a maximum period of one academic year. To request deferral, the scholarship holder shall submit a duly documented application to the Public Foundation, containing:

a) a detailed justification for the request;

b) the number of semesters for which deferral is requested (one or two semesters; deferral for one semester may only be approved if the scholarship holder's study programme also offers a spring semester intake);

c) a medical certificate or other supporting documentation justifying the deferral;

d) a statement of approval from the host institution;

e) a statement of consent from the sending partner (for SH/SHS scholarship holders only).

The deferral request shall be submitted by the scholarship holder concerned and, together with all required supporting documents, must be received by SiH via email by the enrolment deadline specified by the University in the year in which the scholarship was awarded, but no later than 30 September.

(2) Decisions on deferral requests shall be made by SiH.

(3) If the student fails to notify SiH of their intention to defer by 30 September, they shall automatically forfeit their scholarship.

Section 16 (16. §)[5]

(1) If a student suspends their studies (passive student status) during the period of their study programme in accordance with the provisions of the Academic and Examination Regulations (SER), the semester concerned shall be considered a passive semester. The student shall not be entitled to receive scholarship payments or scholarship benefits for that

[4] Sections IV.5.1–2 of the SH Operational Regulations
[5] Sections IV.6.1–3 of the SH Operational Regulations.

semester, and neither the Tempus Public Foundation nor the University shall have any obligation to provide financial support to the student during this period.

(2) All matters relating to the suspension of student status shall be governed by the applicable Hungarian legislation in force and the provisions of the SER.

(3) The University shall notify the National Directorate-General for Aliens Policing (OIF) and the Public Foundation of the suspension of the scholarship holder's student status.

(4) The student shall be required to sign the scholarship agreement even if they commence their studies with a passive semester upon establishing their student status.

5. Change of Institution, Study Programme and Language of Instruction

Section 17 (17. §)[6]

(1) A change of host institution and/or study programme within the same institution may be permitted only once, subject to the submission and approval of a separate student request, no later than the end of the second semester of the scholarship period. Requests shall be submitted to the Public Foundation by 1 December in the autumn semester and by 15 May in the spring semester. A request submitted to the Public Foundation shall not replace the requirement to submit a transfer application in the case of a change of institution or a change of study programme request in the case of a change of study programme.

(2) Changes of institution, study programme or language of instruction may only take place at the end of a semester, allowing the scholarship holder to commence the following semester at the new institution, in the new study programme or in the new language of instruction.

(3) In the case of doctoral studies, a change of study programme shall only be permitted within one year of commencing studies leading to the award of a doctoral degree.

(4) Allocation decisions concerning students upon admission to the scholarship programmes or following the completion of preparatory studies may not be modified through a student request for a change of study programme or institution.

(5) The language of instruction may be changed from a foreign language to Hungarian, provided that the scholarship holder has an adequate level of Hungarian language proficiency. A change from Hungarian to a foreign language shall only be permitted in duly justified cases, in accordance with the provisions of the VHÚ.

(6) The documents required for a change of institution or study programme are: a request addressed to the Public Foundation and signed by the student, a letter of acceptance from the receiving institution, and written approval from the current institution. Students are advised to inform their current higher education institution of their intention to change institution or study programme in advance. The student shall submit the request for a change of study programme and/or institution, together with all mandatory supporting documents, electronically to SiH at stipendiumhungaricum@tpf.hu .

(7) Requests for a change of study programme or institution shall be assessed by SiH on the basis of the submitted documents, feedback from the current higher education institution, the applicable work plans and the available budgetary resources. A request that is not supported by the current higher education institution shall not be approved, unless the current institution cannot be contacted.

[6] Sections IV.7.1–8 of the SH Operational Regulations.

(8) The scholarship holder shall be responsible for identifying a new study programme and/or higher education institution and collecting the required documents. Any financial costs arising from the preparation and submission of the student request or during the process of changing study programme or institution (e.g. institutional administrative fees) shall be borne exclusively by the student.

(9) No appeal may be lodged by the student against a decision on a request for a change of study programme or institution.

(10) In the case of students enrolled in bachelor's or master's degree programmes, the statement concerning a change of institution or study programme shall be issued by the Director of Education on the recommendation of the institute responsible for the study programme. In the case of doctoral students, the statement shall be issued by the Vice-Rector for Science and International Affairs.

(11) A student undertaking professional foundation studies shall only be eligible to change their originally selected study programme and/or institution after successfully completing the professional foundation studies. The request for such a change shall be submitted to SiH by 15 May each year, together with a certificate issued by the institution confirming that the student is attending professional foundation studies.

6. Payments to Scholarship Holders

Section 18 (18. §)

(1) The amounts of scholarships payable to scholarship holders and other scholarship benefits shall be determined by the SH Operational Regulations and the DFP Operational Regulations. The amount of the individual scholarship shall be specified in the scholarship agreement concluded between the University and the scholarship holder, in accordance with the applicable legislation.

(2) The student shall receive the scholarship throughout the entire duration of their studies. In the case of a full degree programme, the scholarship shall be paid for 12 months each year and, in the final academic year, until the completion of studies (the last day of the regular examination period or, in the case of doctoral studies, the date of obtaining the doctoral degree). The scholarship holder shall be entitled to an accommodation allowance or a dormitory place throughout the entire scholarship period. In the case of scholarship holders participating in partial studies, the scholarship and accommodation allowance may be paid for the duration of the partial studies.

(3) During the scholarship period, the scholarship holder shall be entitled to receive the scholarship for every month in which they have active student status. An exception may apply to periods spent abroad, the detailed provisions of which are set out in Section 14(9).

(4) Subject to the University's available capacity, scholarship holders shall be entitled to either a dormitory place or a monthly accommodation allowance of HUF 40,000 for 12 months per year or for the duration of their partial studies. The accommodation allowance shall be paid by the University in Hungarian forints, together with the scholarship, on a monthly basis.

7. Extension of the Scholarship Period

Section 19[7]

(1) If a scholarship holder is unable to complete their studies within the prescribed duration of the study programme, they may submit a request for an extension to the institutional coordinator by 15 November in the autumn semester or by 30 April in the spring semester. Following the University's decision pursuant to Section 43(5) of the University's Regulations on Student Fees and Benefits (hereinafter referred to as SFB), the institutional coordinator shall forward the list of students recommended for an extension to the Public Foundation for final approval.

(2) Preparatory programmes preceding bachelor's degree studies, specialisation programmes following bachelor's and master's degree studies, and partial studies may not be extended. Doctoral programmes commenced in the 2016/17 academic year or thereafter may not be extended; however, students enrolled in such programmes may submit a separate application for a dissertation scholarship through the DreamApply System for a maximum period of five months.

(3) Scholarship holders shall not be entitled to receive a scholarship or accommodation allowance during the extension period. This provision shall apply progressively, starting with students who commenced their studies in the 2020/21 academic year.

(4) The University shall support an extension of no more than one semester. The detailed conditions for extensions are set out in Section 43(5) of the SFB.

(5) Detailed information on submitting an extension request is available on the University's website.

(6) Final decisions on the approval of extension requests shall be made by SiH, subject to the available funding.

8. Withdrawal from the Scholarship

Section 20 (20. §)[8]

(1) If a scholarship holder withdraws from the scholarship following the application process or after being awarded the scholarship, or relinquishes their scholarship before the end of the prescribed duration of the study programme, they shall immediately notify the sending country, SiH and the University in writing.

(2) The University shall notify the OIF of the withdrawal.

9. Double Funding and Other Scholarships

Section 21 (21. §)[9]

(1) Applicants who receive another concurrent scholarship funded from the Hungarian state budget for the purpose of pursuing studies in Hungary shall not be eligible to receive a scholarship under the scholarship programmes. If a scholarship holder has been awarded

[7] Sections IV.3.3–4 of the SH Operational Regulations.
[8] Sections IV.8.1–2 of the SH Operational Regulations.
[9] Sections IV.9.1–2 of the SH Operational Regulations.

more than one scholarship, they shall choose between the scholarships and relinquish one of them.

(2) Study-related professional activities lasting no more than 30 days (conferences, study trips, etc.) may also be supported under other scholarship programmes (e.g. Erasmus+, CEEPUS, Pannónia). An exception to the above is the volunteering programme of the European Solidarity Corps, as participation in this programme is incompatible with the studies of scholarship holders.

(3) Further detailed provisions are set out in Section 12(11).

VI. Visa and Residence Permit

1. Visa Application Procedure

Section 22 (22. §)[10]

(1) Nationals of third countries are required to obtain a visa, which must be applied for before entering Hungary. The visa application procedure requires an admission decision issued by the University, proof of accommodation and a scholarship certificate issued by the Public Foundation.

(2) Following acceptance of the scholarship, the University shall issue an admission decision to scholarship recipients included in the list provided by the Public Foundation and upload the signed document to the online application system for the purposes of visa and residence permit procedures.

(3) The University shall provide scholarship holders with comprehensive information on the requirements and procedures relating to visa applications and the acquisition and extension of residence permits, and shall assist scholarship holders with visa-related administrative procedures.

(4) The University shall notify the National Directorate-General for Aliens Policing (OIF) of any changes to scholarship holders' student status or semester status within eight days.

2. Notification of Changes in Personal Data

Section 23 (23. §)

(1) In the event of the loss of a travel document, residence permit, identity or registration document, or any other document, or in the event of a change in personal data, the disappearance, loss, theft or destruction of the document, or the change in personal data, shall in all cases be reported immediately to the campus coordinator and the competent Campus Registrar's Office, upon presentation of a certificate issued by OIF. If the student's accommodation address changes, the student shall notify the OIF, the competent Campus Registrar's Office and the Tempus Public Foundation within three days. Failure to comply with this obligation may result in the scholarship holder being expelled from the territory of Hungary.

10 Sections IV.5.1–4 of the SH Operational Regulations.

VII. FINAL PROVISIONS

Section 24. (24. §)

(1) These Regulations were adopted by the Senate of the Hungarian University of Agriculture and Life Sciences by Resolution No. 127/2026 (VIII.27.) on 27 August 2026. The amendment shall enter into force on the day following its adoption.

(2) Upon the entry into force of these Regulations, the former Annex 4 to the Academic and Examination Regulations, entitled "Stipendium Hungaricum Regulations", shall be repealed.

(3) Matters not regulated by these Regulations shall be governed by the applicable legislation, in particular Act CCIV of 2011 on National Higher Education (Nftv.), the relevant government decrees, Government Decree No. 51/2007 (III. 26.) on Benefits Provided to Students Participating in Higher Education and Certain Fees Payable by Them, the SH, SHS and DFP Operational Regulations in force, the VHÚ, and the Deed of Foundation and the Organisational and Operational Rules of the Tempus Public Foundation.

Gödöllő, 27 August 2026

Dr. Csaba Gyuricza
Rector, Chair of the Senate